

Shelley Lake

Communications Committee Meeting – Thursday April 15th, 2010

Members in Attendance;

Gillian Chapman, Chair, Judy Glassley, Dave Syrcle, Sandra Harris, Julie Sheldon.

Community Events: Dates were set for the following Events:

- **Community Yard Sale – Saturday June 12th-Sunday June 13th.** Julie Sheldon has volunteered to “Chair” for the annual community Yard Sale. **Saturday hours 8am-2pm. Sunday hours 10am-2pm.** There will be a Friday **preview for Shelley Lake home owners from 5pm-7pm.** Julie will be posting the community sale on Craig’s list so if you have specific items you want to sell let her know, e.g. furniture, collectables, tools etc. Be specific and email your items to Julie at Julie.sheldon@comcast as soon as you can. Dave Syrcle will be looking into the parking situation; orange cones to identify fire hydrants.
Judy Glassley volunteered to help Julie with the community yard sale posters.
- **Ice Cream Social- July 14th at 6.30pm.** To be held at entrance to 5th addition.
- **Night Out Social/BBQ – August 11th– date to be verified with SCOPE –** to be held in Reflections like last year.

Other:

- **Outside Bulletin/Announcement Boards –** The committee would like to further explore the options of four bulletin boards near each gate. Joe Tran, Doyle Turner, and Christy Smith were researching information, if any of you have information that would be helpful to the Communications Committee please forward it to Gillian Chapman. gillianchapman@aol.com . 509-926-6413.
- **Welcome Packets-** welcome packets need to be update, Gillian will chair this project.

Communication:

It was recommended by those in attendance that there be less of an emphasis on the community directory at this time and a stronger emphasis on the quarterly newsletter for communication. It was felt that a community directory would be helpful but should be kept uncomplicated.

- **E-News Letter** – The committee discussed other communication opportunities and it was determined that an ‘E’ newsletter would be emailed to all home owners quarterly. For those residents without email a hard copy would be made available to them. The ‘E’ newsletter would provide brief updates on community projects and events. It would be made available for residents to post information that they would like to share with their neighbors. Judy Glassley will be chairing this project and assisted by Sandra Harris. The first mail will come out on June 1st, 2010. Please email your information/article etc. to vernjudy2003@yahoo.com, who will determine what is appropriate to share. The deadline for submitting is May 1st 2010.
- **News Letter** – The committee determined that there would be a semi- annual newsletter with more detailed information that would be available by email or mailed with the quarterly statements for those residents that do not have email.
- **Welcoming new homeowners-** the communication committee determined that a welcome packet and general information would be delivered personally to all new residents. The communications committee members would take turns with this.

Upcoming:

The next scheduled communications committee meeting will be on Thursday, May 13th 2010 at 7pm, Gillian Chapman’s home; 851 S. Shelley Lake Lane.

We are looking for more committee members it would be good to have representations from all neighborhoods. If you would like to participate please attend our next meeting.

We are looking for volunteers to either chair or help support our community events if you are able to assist it would be much appreciated. Please contact Gillian.